

**DOCUMENT D: MANUFACTURED HOME RENTAL COMMUNITY APPLICATION**

PROPOSED DEVELOPMENT NAME \_\_\_\_\_  
 GCAD PROPERTY ID(s) \_\_\_\_\_  
 COMMISSIONER PRECINCT \_\_\_\_\_  
 NAME OF NEAREST PUBLIC ROAD \_\_\_\_\_

TOTAL TRACT SIZE \_\_\_\_\_ AVERAGE SPACE SIZE \_\_\_\_\_  
 NUMBER OF SPACES \_\_\_\_\_ SMALLEST SPACE SIZE \_\_\_\_\_  
 COMMON AREA SIZE \_\_\_\_\_

WATER PROVIDER \_\_\_\_\_ ELECTRIC PROVIDER \_\_\_\_\_  
 SEWER PROVIDER \_\_\_\_\_ GAS PROVIDER \_\_\_\_\_

	<b>DEVELOPER</b>	<b>ENGINEER</b>	<b>SURVEYOR</b>
Name	_____	_____	_____
Company	_____	_____	_____
Address	_____	_____	_____
	_____	_____	_____
Email	_____	_____	_____
Phone	_____	_____	_____
License #	_____	_____	_____

**THE DEVELOPER HEREBY CERTIFIES AND STATES THE FOLLOWING:**

I have read the active Subdivision and Manufactured Home Rental Community Regulations for Gillespie County, Texas. All documents required by the Regulations have been prepared by me or on my behalf and are attached to this Application, including full payment to the County for all required fees.

Developer \_\_\_\_\_  
 Printed Name \_\_\_\_\_  
 Company/Title \_\_\_\_\_  
 Date \_\_\_\_\_

The documents listed are required to be submitted to Gillespie County for review with this MHRC Application. Incomplete plat applications will be returned to the developer without review. Please indicate whether each document was submitted (yes) or not applicable to this application (n/a). Provide justification for all documents marked n/a.

**MANUFACTURED HOME RENTAL COMMUNITIES**

Yes	N/A	
		The complete and executed application (this document)
		Land Survey of the MHRC performed by an RPLS identifying: <ul style="list-style-type: none"> <li>• the MHRC boundaries</li> <li>• location of all spaces or other parts of the MHRC</li> <li>• proposed or existing utility, road, and drainage easements</li> <li>• dedications of easements and rights-of-way</li> <li>• note stating no conveyance is permitted</li> </ul>
		<b>DOCUMENT F: REQUEST FOR VARIANCE</b> , or evidence of a previously approved variance, if applicable
		Road Construction Plans in accordance with <b>PART 8 ROAD DESIGN AND CONSTRUCTION STANDARDS</b>
		A letter from Gillespie County Rural Addressing approving all road names
		Drainage Plans in accordance with <b>PART 7 DRAINAGE STANDARDS</b>
		<u>Provisions of adequate public or community drinking water supply by:</u>
		a letter from HCUWCD recommending approval or denial of the development based on their review of the results of a Groundwater Availability Study, AND
		a statement that is prepared by an engineer or a geoscientist which certifies that adequate groundwater is available for the development, AND
		an approved permit for a public water system through TCEQ with the supporting plan materials, if applicable ( <i>15 or more connections, or 25 or more people (per TCEQ, 1 connection = 3 people unless otherwise approved by TCEQ)</i> )
		<u>Provisions of adequate sanitary sewer or OSSF facilities and lines by:</u>
		a letter from the Gillespie County OSSF Department stating that the development can be adequately served by OSSF ( <i>total sewage flow ≤ 5,000 gpd</i> ), OR
		an approved permit for a public wastewater system through TCEQ with the supporting plan materials ( <i>total sewage flow &gt; 5,000 gpd</i> ).
		Certification from the electric service provider that electric service can be made available to all spaces in the development, and that the easements shown on the survey are of sufficient nature, shape, and size to accommodate electric utility service to all spaces in the development
		Certification from the gas service provider, if provided, that gas service can be made available to all spaces in the development, and that the easements shown on the survey are of sufficient nature, shape, and size to accommodate gas utility service to all spaces in the development
		Written evidence in the form of a tax certificate or other tax entity issued document that an ad valorem tax liability does not exist on the land being subdivided.
		Payment of all required fees as described in <b>DOCUMENT A: FEE SCHEDULE</b>

**COUNTY USE ONLY**

**RECEIVED BY:**

\_\_\_\_\_  
Representative Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Representative Title

Administratively Complete     Administratively Incomplete (not reviewed)

Action:  Approved     Approved with Conditions     Denied     No Action     Withdrawn

Notes: