

VOLUNTARY PRELIMINARY PLAT REVIEW FORM

A PRELIMINARY PLAT REVIEW IS NOT REQUIRED BUT HIGHLY ENCOURAGED DUE TO THE EXPENSE AND TIME THAT IS INCURRED BY THE DEVELOPER IN PREPARING AND SUBMITTING A COMPLETE FINAL PLAT APPLICATION

PROPOSED SUBDIVISION NAME: _____

GCAD PROPERTY ID(s): _____

COMMISSIONER PRECINCT: _____

TOTAL TRACT SIZE: _____

NUMBER OF LOTS/PARTS: _____

SMALLEST LOT/PART SIZE: _____

WATER/SEWER PROVIDED BY: _____

ELECTRIC/GAS PROVIDED BY: _____

DEVELOPER

NAME, TITLE _____

COMPANY _____

ADDRESS _____

EMAIL/PHONE _____

ENGINEER

NAME _____

COMPANY _____

ADDRESS _____

EMAIL/PHONE _____

SURVEYOR

NAME _____

COMPANY _____

ADDRESS _____

EMAIL/PHONE _____

The documents listed on the next page are required to be submitted to Gillespie County for review with this Voluntary Preliminary Plat Review Form. Incomplete preliminary plat review forms will be returned to the developer without review. Please indicate whether each document was submitted (yes) or not applicable to this subdivision (n/a). Provide justification for all documents marked n/a.

THE DEVELOPER HEREBY CERTIFIES AND STATES THE FOLLOWING:

I request to obtain a preliminary review of the above-mentioned proposed subdivision. I acknowledge that participation in this procedure is strictly voluntary and submission of any site plans, plats, or other documents during this procedure does not imply or constitute the submission of a completed plat application as required by the Gillespie County Subdivision Regulations for final plat approval. I also acknowledge that approval of a preliminary plat does not imply or constitute approval of the final plat by Commissioner’s Court.

Developer _____ Date _____

Printed Name _____

PRELIMINARY PLAT CHECKLIST

Yes	N/A	
		This Preliminary Plat Review Form, completed and executed (1 pdf)
		A Preliminary Plat in accordance with The Regulations (1 pdf)
		Request(s) for Variance, or evidence of a previously approved variance (1 pdf)
		Preliminary Infrastructure Plans (1 pdf) showing: <ul style="list-style-type: none"> • existing and proposed contour lines at 5-foot intervals for terrain with a slope of 2% or more, 2-foot intervals for terrain with a slope less than 2%, and extending 100 feet into the area adjacent to the subdivision • flowlines of existing and proposed drainage areas • location of existing 100-year floodplain boundaries • existing and proposed outfall locations and structures • schematic layout and dimensions of proposed streets and driveways • schematic layout of proposed public water and sewer utilities, if applicable

COUNTY USE ONLY

RECEIVED BY:

 Representative Date

Administratively Complete Administratively Incomplete (not reviewed)

Action: Approved Approved with Conditions Denied No Action

ACTION BY COMMISSIONERS COURT (if required):

Date of Court Hearing: _____

Action: Approved Approved with Conditions Denied No Action

NOTES: