

# PLEASE READ THE FOLLOWING INSTRUCTIONS

**JUDGES of the JUSTICE COURTS of Gillespie County, Texas**  
**125 West Main Street, JP Pct. \_\_\_\_\_**  
**Fredericksburg, TX 78624**  
 (when mailing to the Court, please add the Precinct #)

**J. D. Hickman, JP Pct. One**  
**(830) 307-3737 press #1**

**Catherine L. Kuhlmann, JP Pct. Two**  
**(830) 307-3737 press #2**

**Linda McCann, JP Pct. Three**  
**(830) 307-3737 press #3**

**Carl E. Schoessow, JP Pct. Four**  
**(830) 307-3737 press #4**

## RESPONDING TO A TRAFFIC TICKET – ALSO SEE REVERSE SIDE

You must mail or bring this **REPLY FORM** to the Court **ON OR BEFORE THE APPEARANCE DATE**.  
 If you have questions **AFTER READING** these instructions, call one of the numbers listed above.  
**A TELEPHONE CALL DOES NOT CONSTITUTE AN APPEARANCE.**

**Failure to appear on Court Date:**

IF YOU FAIL TO RESPOND TO THIS CHARGE  
 BY THE APPEARANCE DATE shown on your ticket,  
 the court may charge you with an additional offense for  
 "Violation of Promise to Appear", issue a warrant for  
 your arrest, and suspend renewal of your driver's license.

**Qualifications for Driver's Safety Course:**

1. Valid Texas Driver's License only (no CDL)
2. Current Liability Insurance in YOUR name.
3. Speed not more than 94 MPH
4. Speed not more than 24 MPH over posted limit
5. Not completed a course in previous 12 months
6. Not in construction zone with workers present
7. Not passing a school bus

*Juveniles under 17 years of age MUST appear in Court with their parent/guardian.  
 The Court will notify you of a court date to appear.*

.....  
**Schedule of Acceptable Fines**

<b>Speeding:</b>	<i>Additional costs for construction or school zone.</i>	
1 – 10 mph over speed limit	\$195.00	21 – 24 mph over speed limit \$280.00
11 – 15 mph over speed limit	\$210.00	25 – 27 mph over speed limit \$300.00
16 - 20 mph over speed limit	\$235.00	28 mph or more over the limit \$330.00
Violate Promise to Appear or Failure to Appear		\$280.00
Fail to Stop for School Bus		\$645.00
Expired Registration, Expired License, Fail to Change Address		\$155.00
<i>(Charges <b>may</b> be dismissed with fee and proof, if remedied within 20 working days.)</i>		
Illegal, Unsafe or Improper Turn, Fail to Yield Right of Way/Stop		\$195.00
Not Secured by Safety Belt (Adult Driver or Adult Passenger)		\$175.00
Child Not Secured in Child Safety Seat System/Seat Belt		\$175.00
Park or Stand in a Prohibited Area		\$150.00
Driving While License Invalid, No Driver's License**		\$280.00
Pass in No Passing Zone, When Unsafe, Drive in Left Lane when not Passing		\$195.00
Fail to Control Speed or Unsafe Speed		\$195.00
No Liability Insurance or Fail to Maintain Financial Responsibility (1 <sup>st</sup> Offense) **		\$300.00
<i>** Charges <b>may</b> be dismissed upon presentation to the court of a valid driver's license or proof of liability insurance at the time of offense. ALL INSURANCE WILL BE VERIFIED.</i>		
Public Intoxication, Possession of Drug Paraphernalia		\$210.00
Open Container (alcoholic beverage) in motor vehicle		\$170.00
<i>For any charges or fines not listed above, contact the appropriate court.</i>		

**REPLY FORM**

Name as it appears on Driver's License: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Daytime Phone Number: \_\_\_\_\_ DOB: \_\_\_\_\_  
Driver's License #: \_\_\_\_\_ Driver's License State: \_\_\_\_\_

**Plea (Check One) AND Sign Below:**

- Pay in full.** I hereby enter a plea of \_\_\_\_\_ No Contest or \_\_\_\_\_ Guilty, waive appearance and judge/jury trial, and enclose my money order or cashier's check **payable to Gillespie County, JP # \_\_\_\_\_**, or receipt or confirmation # of credit/debit payment.
- I hereby enter a plea of \_\_\_\_\_ No Contest or \_\_\_\_\_ Guilty, waive appearance and judge/jury trial, and **promise to pay in 30 days.**
- I hereby enter a plea of No Contest, waive appearance and judge/jury trial and **request a payment plan.** (A \$25.00 fee will be added for each case.)
- I hereby enter a plea of No Contest, waive appearance and judge/jury trial and **request community service.** (*requires Court approval*)
- I hereby enter a plea of No Contest, waive appearance and judge/jury trial and **request an Affidavit of Inability to Afford Costs.** (*requires Court approval*)
- I hereby enter a plea of No Contest, request to take a **Driving Safety Course**, and enclose the following with this form:

- 1. My current proof of insurance **AND**
- 2. My money order, cashier's check or debit/credit card receipt for \$139.00 court costs (\$164.00 for school zone violations), **payable to Gillespie County, JP # \_\_\_\_\_.**

**IMPORTANT:** Send this form to the Court BY THE APPEARANCE DATE shown on your citation. Upon receipt of your request, insurance and court costs, the Court will send a letter confirming and give you 90 days to complete the course and return all the required documents to the Court.

*Holders of a commercial driver's license are not eligible for Driver's Safety Course.*

If all requirements are not completed timely, the case will be reported as a conviction to the Texas Department of Public Safety and the balance of the fine will be due.

- I hereby enter a plea of **NOT GUILTY** and request a trial by (circle one) *Judge* or *Jury*.

(X) \_\_\_\_\_  
Signature Date

**PAYMENT BY DEBIT/CREDIT CARD:** (*requires a fee*) Phone: 1-800-487-4567; press 1 for English; press 4 for customer service; use proper jurisdiction code (below) and citation # **OR**

Internet: [www.officialpayments.com](http://www.officialpayments.com)

- 1. Select: "All Other Payments" or "Local Payments"
- 2. Jurisdiction Code: (Pct. 1) 6593; (Pct. 2) 6594; (Pct. 3) 7423; (Pct. 4) 7422
- 3. Under Citation No., enter citation # on ticket; or use case #, if known; or use your TX DL #