

Minutes of the
GILLESPIE COUNTY AIRPORT ADVISORY BOARD
Monday, Sept 17, 2018

| MEMBERS PRESENT: | STAFF PRESENT: | GUESTS PRESENT: |
|------------------|---------------------------|-----------------------|
| Mike Roberts | Tony Lombardi, Manager | Ethan Crane |
| David Smith | Dennis Neffendorf, County | Bev Smith |
| Gary Stehling | Jerry Luckenbach, City | Gwen Fullbrook |
| Tim Lehmberg | | Judie and Fred Mooney |
| Bob Hickerson | | Johnny Odom |
| Mark Cornett | | Joe Fritz |
| Steve Allen | | Alan Johnson |
| | | John Robinson |
| | | Keith Kramer |
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CALL TO ORDER

The meeting was called to order at 1:29 PM by Chairman Mike Roberts.

APPROVAL OF MINUTES

Minutes of the regular Aug 20, 2018 meeting were approved.

AIRPORT INFORMATION BRIEFING. Tony Lombardi and Ethan Crane presented the Airport and FBO information briefing. The presentation provided the audience with the history and current operation of both the airport and the FBO.

AIRPORT MANAGER'S REPORT

- Construction Project Review. The AM and David Smith gave a quick update on the airport projects and the FBO expansion project.
- TFS/SEAT deployment review. The AM gave a quick recap of the TFS deployment...~92K gallons of retardant loaded and 131 drops
- The County T hangars occupancy update. The AM stated that we are 100% full, and we have 1 new tenant in A1 (Don Miller).

NEW BUSINESS

- Infrastructure Discussion. Delayed until next board meeting.
- EAA Letter Review and Response. Several key members of the EAA were present at the meeting to discuss their recent letter that they sent to the AAB, the AM, the Judge, and the Commissioners. In the letter they had 8 issues of concern. The Board and the AM addressed those concerns and when possible gave a solutions or plan of attack to resolve the issue. The Board agreed to send the agreed upon solutions to the court and the Judge. (see attachment for the response letter)
- FOD issue (Airport Rd Barrier option and Sweeper Quote). Delayed until next board meeting.

OLD BUSINESS

- Cattle Guard Update. The AM stated that the cattle guard is being installed and the old one removed
- AOPA. Gwen Fullbrook gave a quick summary of her meeting and announced that she has a kick off meeting Saturday at 0900 (Sept 22nd).

REPORTS

Dave Smith and Tim Lehmborg only provided printouts of their report...no discussion due to time.

ADJOURNMENT (3:05 pm)

Airport Advisory Board
September 17, 2018
Talking Points in Response to EAA Letter August 30, 2018

Areas of Concern:

- **VASI light lenses are dirty.** Proposed Solution: Maintenance issue. Clean lenses, or correct alignment, as needed, and on a monthly basis.
- **Rocks and stones on ramps and taxiways.** Proposed Solution: Maintenance issue. Purchase appropriate Sweeper for use behind County Airport Truck, monthly basis. Contract with City for their Sweeper-Vacuum truck, quarterly basis.
- **Grass and weeds in asphalt and concrete throughout the airport.** Proposed solution: Pavement maintenance issue. We are over-due for long term fix, Ramp Seal Capital Project now set for 2021. Short term fix is herbicide application when weeds appear.
- **AWOS statement needs additional information while firefighting aircraft are based at the airport.** Proposed Solution: The Airport Manager will update and add key information to the recording when needed.
- **Lack of airport management at incidents.** Proposed solution: The Airport Manager will continue to coordinate coverage of incidents with himself and four designated volunteers. *Need to formalize procedures.*
- **LPV approach (at RWY 14).** Proposed Solution: A precision instrument approach to RWY 14 is the Number 1 priority of the Airport Manager and Airport Board. We are working with TxDOT AVN and the FAA to make this possible.
- **AWOS weather station (location).** Proposed Solution: Combination of maintenance issue and conflicting priorities over location. Maintenance – continue to clean lenses and equipment on monthly basis, and monitor output data. The challenge of location arises from the requirement of clearance around the AWOS equipment, which interferes with further development near the AWOS site. The current AWOS site was designated in the Master Plan of 2005 to free up higher value land at the North end of the airport. One of the considerations in that decision was to keep the primary wind aid, the Windsock and Segmented Circle, at the North end of the airport.
- **Illegal parking of the county vehicle.** Proposed Solution: The Airport Manager should use more discretion when parking in front of the Terminal Building.

Other Recommendations:

- Airport Manager should attend and participate in EAA chapter meetings.
- EAA Chapter Vice President Judie Mooney should attend and participate in Airport Advisory Board meetings.

As agreed between our Airport Advisory Board and EAA local chapter representative, Vice President Judie Mooney, at the meeting of the Airport Board of Sept. 17, 2018. Proposed solutions were agreed, and both parties will monitor implementation.