

Minutes of the
GILLESPIE COUNTY AIRPORT ADVISORY BOARD
Monday, Jan 22, 2018

MEMBERS PRESENT:

Mike Roberts
Gary Stehling
Tim Lehmborg
David Smith
Steve Allen

STAFF PRESENT:

Tony Lombardi, Manager
Dennis Neffendorf, County

GUESTS PRESENT:

Kevin Spraggins
Gwen Fullbrook

CALL TO ORDER

The meeting was called to order at 1:30 PM by Chairman Mike Roberts.

APPROVAL OF MINUTES

Minutes of the regular Nov 20, 2017 meeting were approved.

NEW PROJECT PRESENTATION: Kevin Spraggins, on behalf of David Gasmire, presented David's new detailed project plan. Key items that were discussed: size of lot/location, hangar layout, drainage, and utilities. The board was concerned on cost of utility work and fire hydrant requirements. With that said, the board unanimously recommended proceeding to phase III (lease development). The AM plans to work with David Gasmire on the lease, and plans to present the lease and project to the commissioner's court on Feb 12th.

AIRPORT MANAGER'S REPORT

- The AM notified the board that phase I of the CIP was complete. The final acceptance was on Jan 12th. He also mentioned that AKCO still has a few tasks to resolve; watering newly seeded ground, removal of silt fences once grass grows, and repairing the asphalt near cattle guard.
- AM notified board of upcoming FAA conference in Hurst TX (29-31 Jan). He promised to provide a trip report at the next board meeting.
- The County T hangars occupancy update- 100% full...B-6 will soon be vacant once the Estate of Shane Buck is resolved and the aircraft is moved/sold.
- AM showed the board the new airport website.

NEW BUSINESS

- The AM presented Don Carruth's "letter of intent" for a new private hangar. The board discussed modifying the existing development drawing for the north area of airport to allow for more private hangars. The board voted unanimously to allow Don to transition to phase II, with the stipulation that his location will be north of David Gasmire's project. Furthermore, the board stated that it would be the responsibility of the developer to extend the taxiway/apron to allow access to his project at his own cost. This extension would not be part of his lease agreement, and would be county property. The quality/material of the extension would be consistent with the existing taxiways and aprons.
- Gwen Fullbrook provided the board with an update on her work on improving the flight training options at Gillespie County. She has contacted/met with Central Texas College, the University Center and

AOPA. She wants to hold an event associated with “Airport Day” to increase awareness of the opportunities that we have in the area. She hopes to have local schools participate in the event (Fredericksburg, Harper, Mason, Comfort etc). She hopes aviation curriculum will augment the current rocket program at the High School. In addition, Gwen wants to purchase a computer-based flight simulator. She is interested in renting the closet at the terminal building to allow for a central location for instructor pilot usage. The AM requested a detail business plan so she could present it to the Commissioners Court for approval.

- ALP update...The AM notified the board that the current Airport Layout Plan (ALP) is outdated (the Judge signed the current ALP in 2011). Under the direction of the AAB, the AM designed a developmental drawing of the airport. The AM presented the drawing to the board for approval to use it as the template for the new ALP. The board unanimously recommended proceeding to Commissioners Court for approval. Note, TXDoT will create the ALP.
- For information only, the AM notified the board that he was asked by a local resident if the airport was interested in purchasing the land SW of the airport (Ernst property). The AM notified the board that he passed on this information to the Judge and Commissioners.
- Agenda items that were tabled for later meetings due to time restraints...Wish List, Hamm Property pay-back options, the T82 Airport Development Worksheet discussion.

OLD BUSINESS - No items

REPORTS

Dave Smith reviewed year’s FBO fuel sales...the fuel sales ended the year 16.9 % higher than last year. Tim Lehmborg review City and county sales for the last 2 months...Oct (City +3.6% & County +4.75%) Nov (City +13.72% & County +13.68%)

MASTER PLAN KICK OFF – At the end of the meeting, the board discussed their plan to update the Master Plan. The board plans to use the “Next Decade” document as a time plate, and will start dedicating time at the next meeting.

COMMENTS. Next meeting was changed to Feb 12nd (Feb 19th is a county holiday (President’s Day))

ADJOURNMENT (3:30pm) estimated