

GILLESPIE COUNTY TREASURER UNCLAIMED PROPERTY CLAIM FORM



Claimant Information			
Property Owner Name			
Last or Business Name	First	Middle	
Current Address			
Street/Postal Box	City	State	Zip Code
Contact Information			
Daytime Phone	Work Phone	Home Phone/Cell	Other
Identification Document			
Driver License Number/State ID		Social Security Number or Taxpayer ID Number	

There are three types of Unclaimed Property Claims

Original Owner: If you are the reported property owner or have the owner's Power of Attorney.

General: If you are the owner's legal heir, the executor or administrator of the owner's estate, the owner's trustee, the parent/legal custodian of a minor (under 18) owner, or the guardian of a minor child or incapacitated person.

Business: If you are an officer or official with the authority to act on behalf of a reported business.

What is your relationship to this property owner?

- I am the reported property owner or have the owner's Power of Attorney.
- I am the executor/administrator of the reported property owner's estate.
- I am the trustee of the reported property owner.
- I am a parent/legal custodian claiming for a minor child.
- I am the guardian of and making claim for a minor child or incapacitated person.

It is important that you indicate the correct relationship you have to the reported property owner because your answer determines the type of documentation you will be asked to provide. Incorrect information provided ... or the lack thereof ... could significantly slow the claim process.

Required Documentation

- Proof of your Social Security Number (copy of Social Security card or W2 Form).
- Copy of your Driver License or any official form used for identification.

Please be aware you will be required to prove that you are legally entitled to the property. At a minimum this involves establishing a connection between the claimant and the property using your Driver License and Social Security Card or Taxpayer Identification Number.

Pending the type of claim you may also be required to show documented proof of having lived at or done business at the last known address reported with the property, etc. You must provide verification of the reported address if different than the current address. Provide legal documentation that you are the Power of Attorney, legal heir or parent/legal custodian of a minor claimant or guardian of a claimant that is a minor child or incapacitated person.

Certification	
By signing below, I hereby apply for a refund of the unclaimed property and certify that the information I have given on this form is true and correct. I understand that any person who makes a false entry upon this record shall be subject to fines and/or imprisonment.	
Claimant Signature	Date

Please return your documents to:

Gillespie County Treasurer
 101 W. Main St. Unit #5
 Fredericksburg, TX 78624-3700
 Phone: 1-830-997-6521 FAX: 1-830-990-2307 E-mail: lundquist@gillespiecounty.org

GILLESPIE COUNTY TREASURER
UNCLAIMED PROPERTY CLAIM FORM



Property Claimed	
Claim Reference Number _____	
Property Description	Initial To Claim [_____]

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