

## AIRCRAFT STORAGE FACILITIES

### LETTER OF INTENT GUIDELINES – Ph I

Aircraft Storage Facilities are defined in that Section of the Gillespie County Airport Development Policy. The Proposal Letter (to the Airport Advisory Board) should address in non-technical terms the following general questions:

1. **Where?** Locate the site of the proposed facility, preferably with a sketch, and general description of location.
2. **What?** Describe land requirements by consideration of (a) building foot-print, (b) dedicated aircraft ramp, (c) Taxi-Lane (if necessary), (d) access road (if necessary).
3. **Services Considerations?** There are no minimum requirements; what do you propose?
4. **Minimum Hangar Building?** Lease guidelines describe minimum hangar sizes. What do you propose?
5. **Other Considerations?** Will office space and/or work-shop facilities be constructed inside the hangar? Clarify.
6. **Who Pays for What?** Your proposal letter should make clear what you propose to pay for and what you expect the County of Gillespie to provide.
7. **Rent and Lease Term?** Standard general conditions are described in the Lease Guidelines. Rent rates and term are available with our Airport Manager.

Refer to Rules and Regulations, plus Minimum Operating Standards for detail requirements.

Airport Advisory Board  
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