

Minutes of the  
GILLESPIE COUNTY AIRPORT ADVISORY BOARD  
Monday, Nov 20, 2017

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**MEMBERS PRESENT:**

Mike Roberts  
Gary Stehling  
Tim Lehmborg  
David Smith  
Steve Allen

**STAFF PRESENT:**

Tony Lombardi, Manager  
Dennis Neffendorf, County

**GUESTS PRESENT:**

Ethan Crane  
Don Carruth

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**CALL TO ORDER**

The meeting was called to order at 1:31 PM by Chairman Mike Roberts.

**APPROVAL OF MINUTES**

Minutes of the regular Oct 16, 2017 meeting were approved.

**AIRPORT MANAGER'S REPORT**

- The AM introduced Don Carruth to the board, so he could discuss his desire to build a private hangar in the north area. Don mentioned that he might be willing to build the taxiway, so he could get access to the private hangar designated area.
- Construction update – The AM provided an update on the construction. Here are some of the items that were discussed:
  1. The cattle guard is a major concern. There are structural issues on the outbound panel, and superficial cracks throughout the remaining panels. TXDOT has directed the contractor to have the cattle guard manufacturer to come to evaluate their product and give their recommendation. No timeline on completion.
  2. The pavement work near the new north flume was supposed to be completed Monday (20 Nov), but due to the Thanksgiving short week, the asphalt provider was unable to support A&K. It is rescheduled for Nov 29<sup>th</sup>.
  3. The construction to remedy the drainage issue at the new north taxiway is almost complete...A&K still needs to complete the ground work on both sides of the drainage pipe.
- Also, the AM provided a summary of his meeting with Garver Engineering on Oct 25th. Mr. Smith and Josh Crawford, from Garver, were also at the meeting. At the meeting, Josh provided a summary of what a consultant engineer should provide to an airport. The AM and David discussed the current and future projects.
  - Board Discussion. The AM opened the discussion with his concerns of the current Consultant Engineering Firm (RPS). Mr. Smith provided the history of Klotz/RPS and T82's relationship with them. The AM mentioned that Gillespie County might need to pursue changing Consultants prior to Phase II (TXDOT wants RPS to remain the consultant until after phase II)

- The County T hangars occupancy update...C13 is now open. The AM is trying to contact individuals on the waiting list. A3 and B-6 will become available Jan 1<sup>st</sup>.
- Airport Road extension to the south. The AM provide the board with A&K's quote, and discussed the 3 options.
  - Board Discussion. The AM stated that the work on the road will not commence until the easement paperwork is complete. He also stated the cost would fall under the RAMP program (50/50 money). The AM also stated that with a small additional cost (option 3), we could take advantage of a full asphalt truck and repair some of the neglected airport roads. The board voted to take the quote to the Commissioner's Court and pursue all 3 options (as long as the easement paperwork is complete).
- Finally, the AM notified the board that a video security system has been installed at the terminal building with 4 cameras on the main ramp; 2 cameras on the parking lot; and 2 cameras in the terminal building lobby. He also stated that there are "Gillespie County Airport" hats for sale.

## **NEW BUSINESS**

- The Real Estate Committee – The AM stated that the sub-committee has done a good job, but understand that it is an additional time requirement to the board members. Mr. Smith stated that it should be an ad hoc committee. Mr. Roberts recommended that the Real Estate Committee be discontinued (board members agreed). Future sub-committees will be ad hoc.
- The AM mentioned the need to update the Airport Master plan. The master plan was published in 2005, and the Advisory Board updated it in 2010 ("The Next Decade"). The board agreed to update the master plan "in house", and that the entire board should participate. It was mentioned that it will take a long time to complete.
- Wish List. After the last board meeting, the AM sent out an email to all T82 tenants to solicit ideas to improve the airport. Due to a time restraint, the AM only gave a quick summary of the list, and would like to re-attack at the next meeting. He will also send the list out to all the tenants to get their feedback. Mr. Allen mentioned the EAA group would like to discuss this at their next meeting, and Steve invited the board to the December meeting.
- Board Member Renewal (Steve and Troy). Steve Allen and Troy Ottmers terms expire in December. The board voted to recommend re-appointment to the Commissioner's Court. Mr. Roberts will contact Troy to discuss participation requirements.
- Ham Property update. The AM provided an update on the purchasing of the Ham property. Closing should occur by the end of the month (still waiting on the survey). The discussion on payback options were tabled due to time restraints.

**OLD BUSINESS** - No items

## **REPORTS**

Dave Smith reviewed last month's FBO fuel sales and provide the board with 10 year Jet movement trends (T82 is 496th in the USA)...So far this year, fuel sales are holding about 20% above last year. Tim Lehmberg review City and county sales for the month. Sept the City was down ~1% and the County was up ~4%

**COMMENTS.** Next meeting was changed to Jan 22<sup>nd</sup> (Jan 15<sup>th</sup> is MLK day)

**ADJOURNMENT (3:16pm)**