

Minutes of the  
GILLESPIE COUNTY AIRPORT ADVISORY BOARD  
Tuesday, Jan 22, 2019

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MEMBERS PRESENT:	STAFF PRESENT:	GUESTS PRESENT:
Mike Roberts	Tony Lombardi, Manager	Ethan Crane
Gary Stehling	Dennis Neffendorf, County	Bev Smith
David Smith	Jerry Luckenback, City	
Mark Cornett	Gwen Fullbrook, Event Plnr	
Bob Hickerson	Judie Mooney, EAA Rep	
Absent		
Steve Allen		
Tim Lehmborg		

### CALL TO ORDER

The meeting was called to order at 1:29 PM by Chairman Mike Roberts

### APPROVAL OF MINUTES

Minutes of the regular Nov 19, 2018 meeting were approved.

### AIRPORT MANAGER'S REPORT

- The AM reviewed the court approval of the reappointment of the following board member's: Roberts, Smith and Lehmborg
- Phase II update. The AM gave an update to the CIP phase II project. The AM predicts that phase II prep work should start around June or July. The construction will not start before the federal funds become available in July. The AM also mentioned that TXDOT declined our request to add the reconstruction of the apron/taxiway around Fritz' t-hangar. The AM mentioned that he plans to use RAMP funds next Fiscal year to address the issue (October timeframe).
- The County T hangars occupancy update. The AM stated that we are 100% full, but we will have an opening in February (B6).
- Addition report: The AM told the board that the T-6 formation clinic will be the 25<sup>th</sup> -28<sup>th</sup> of April. Also, he mentioned the EAA "Airport Day" was moved to May 4<sup>th</sup>. The AM also mentioned the Gillespie County contract developer for the new County building in the business park has started boring/soil work. Finally, the AM mentioned the possibility of a new business coming to T82 (a corporate jet business).

### NEW BUSINESS

- Crosswind Lease Extension. Gwen requested to extend her lease for the simulator room. She believes the location is perfect for simulator because of its central location at the airport. Mr. Smith volunteered to assist the drafting of the new lease. The board supports the idea and will recommend approval once the new lease is presented.
- Rhett Hawk Construction Deadline Extension. The AM presented a letter from Mr. Estenson to the board requesting a 1-year extension to their construction deadline. The deadline is Feb 28<sup>th</sup>. The Board recommended approval.
- Airport Road Extension Invoice. The AM gave recap of the road work near the Rhett Hawk project. According to the lease, the county is responsible for extending the road to allow access to the new Rhett

Hawk parking lot. The AM presented the board with invoices for the work already conducted by Estenson's contractors. Estenson is requesting reimbursement. Mark Cornett was concerned about the lack of information on the invoices. The board supports the idea of the reimbursement, but they would like some additional information prior to approving. The board will allow email coordination to approve the request once the information is provided.

- Volunteer Event Planner/EAA Liaison – The AM announced that Gwen Fullbrook has volunteered to be the Community Event Planner for the airport. She will work with AM and the Board to increase the community involvement at the airport. Gwen will attend the AAB and provide the board with monthly event updates. Gwen will establish an office in the conference room at her own cost and risk. Her office will not interfere with conference room usage. Gwen Fullbrook gave an update of her flying club meeting. She also provided an update on the planning for Aviation Day (Career day) at the airport on Apr 9<sup>th</sup>.

## **OLD BUSINESS**

- Minimum Operating Standards proposed change (Pavement definition). The AM, Mr. Cornett and Mr. Smith completed the appendix B to the "Min Operating Standards". The appendix establishes the T82 pavement standards. The AM sent the appendix to the Judge for review...no update beyond that.
- David Smith reviewed some questions/concerns from the Local Pilots.

## **REPORTS**

Dave Smith gave a fuel sales report for the FBO. He stated that the fuel sales finished the year up 6.9% from last year.

The Board approved Tuesday, Feb 19<sup>th</sup> for the next board meeting.

**ADJOURNMENT (est 3:00 pm)**